# Trout Creek School District #6

# Regular Meeting Minutes

04/09/2024

**In Attendance:** *D. Scott Rasor, Beth Loyd, Marian Stonehocker, Zach Hannum, Carolyn Nesbitt, Jennifer McPherson,* *Robert Johnson, Ruth Allen, Beckie Doyle, Renna Mummert, Bev Brumbaugh, Sheila Hoffland, Jim Castner, Mindy Ferrell, John Mosher, Barb Mosher, Tracey Dean and Monte Nesbitt.*

**I. Call to order**

Mr. Rasor called to order the regular meeting of the Trout Creek School Board at 6:04 pm on 4/9/24 at Trout Creek School.

**II. Pledge of Allegiance**

Mr. Rasor led the Pledge of Allegiance.

**III. Recognition of Visitors/Public Comment**

Mr. Rasor asked for public comment: Mindy Ferrell invited the Board and staff to the Non-Partisan Education Forum on April 13th from 2:00 - 4:00 pm at the Paradise Center, Paradise, MT. Jenny Murnane Butcher, Shannon O’Brien and Thom Chrisholm will be speaking. This event is free to the public.

**IV. Approval of the Agenda as Presented.**

Action Read By: Mr. Rasor; Motion Made By: Mr. Hannum; 2nd: Mrs. Loyd

**On the poll of the Board, the motion carried unanimously.**

**V. Approval of Warrants:**

Mr. Hannum enquired about when our Propane Supplier will finish the installation of the underground line for both school owned houses. Ms. McPherson will contact them but suggests that it would be this summer. Mr Hannum also enquired about the payment to the Valley Press, Ms McPherson noted it was for eight papers to run recruitment of the Schools Teacher positions for three weeks.

Action Read By: Mr. Rasor; Motion Made By: Mrs. Loyd; 2nd: Mr. Hannum

**On the poll of the Board, the motion carried unanimously.**

**VI. Approval of:**

March 5, 2024 Minutes

Action Read By: Mr. Rasor; Motion Made By:Mrs. Stonehocker ; 2nd: Mr. Hannum.

**On the poll of the Board, the motion carried unanimously**

March 12, 2024 Minutes

Action Read By: Mr. Rasor; Motion Made By: Mr. Hannum; 2nd: Mrs. Stonehocker

**On the poll of the Board, the motion carried unanimously**

March 20, 2024 Minutes

Action Read By: Mr. Rasor; Motion Made By: Mrs. Loyd; 2nd: Mrs. Stonehocker

**On the poll of the Board, the motion carried unanimously.**

**VII. Administrative Update:**

Mrs. Nesbitt discussed the following: Staff meeting April 5th; Update on McKinstry HVAC; Emergency Disaster plan manual; Graduation Profile - Tracey Dean; Accreditation information; Sample parent note; Local Grant writer coming to visit school; School Discipline; “Prom” May 18th; and Para-professional appreciation the week of April 7th.

**VIII. Maintenance Report**

Mr. Castner happily stated that the washing machine, the boys urinal, and the moisture situation in the gym is fixed. Other discussion items included: moving the dumpster, plumbing issues, weed control, and footware issues on gym floor. The school received a bid for work to fix the Kitchen Range fire suppression system under $5,000.

**IX. District Clerk Update**

Ms. McPherson provided financial reports and reviewed them with the Board.

**X. Discussion (D) and Action (A) Items:**

1. **Graduate Profile**: Mrs. Dean discussed the mandated Graduation Profile by Montana Department of Education. **No action was taken.**
2. **Thompson Falls Public Library Presentation: TABLED**
3. **Mosher Transportation Information:** Mr. Mosher congratulated the archery team. Mosher Transportation will be getting electric buses over the summer.The new buses have been tested in subzero temperature and work well. Mr Hannum asked about the charging stations and was informed each one was about $40,000. Each bus will have around a 140 miles range on a single charge.This should have a savings to the District in fuel costs. Each bus is a 72 passenger with cameras and auto chains. They are very quiet and have a small diesel engine to get the heater started. The District will need to redo its transportation contract with Mosher Transportation. **No action was taken.**
4. **Trout Creek Alumni and Staff Prom:** Mrs. Nesbitt discussed above. Ms. McPherson noted to find out max capacity of gym. It was suggested to start selling tickets to alumni and staff followed by opening to the general public if tickets are still available. The District could have concession available. A planning committee will meet soon on this. **No action was taken.**
5. **Request to Cross State Lines for National Archery Tournament:**  Mrs. Doyle requests permission for the Archery Team to go to Utah. The team will have 19 students this year.

Action Read By: Mr. Rasor; Motion Made By: Mr. Hannum; 2nd: Mrs. Loyd

**On the poll of the Board, the motion carried unanimously.**

1. **Removal of Trout Creek School Representative to the Cabinet Mountain Cooperative Board:** Ms. McPherson informed the Board that our current representative needs to be removed from the Cabinet Mountain Cooperative. Further, the Cabinet Mountain Cooperative would like to have the District’s Representative not be replaced at this time due to some potential upcoming changes.

Action Read By: Mr. Rasor; Motion Made By: Mr. Hannum; 2nd: Mrs. Stonehocker

**On the poll of the Board, the motion carried unanimously.**

1. **Employee Assistance Program:** Mr. Johnson briefed the Board on the Employee Assistance Program offered throught Guardian Insurance. This information will be added to the new hire package and disseminated to all staff. **No action was taken.**
2. **Lead Teacher Interviews:** Ms. McPherson asked the Board if they would prefer to have the Interview Commitee do the Lead Teacher interview or if the Board would like to. The Board agreed to have the Committee continue with the interviews but to add Mr. Hannum. **No official action was taken.**

1. **Staff Recommendations:** 
   1. Recommending Tana Stops-Ryder’s lateral transfer from PT-Cook to Paraprofessional. Requesting retroactive approval to March 18, 2024.
   2. Recommending Liz Glackin for Paraprofessional. We were originally going to recommend for the sub list but with recent resignations, Mrs. Glackin is needed full-time. Requesting retroactive approval to March 18, 2024.
   3. Recommending Rochelle Dickson as a certified teacher to teach the 6-8 grade class (currently 4 students) as of March 18, 2024. Mrs. Dickson previously taught at TCS for 11 years, then spent many years at TF as a teacher and Supervising Teacher.

Requesting retroactive approval to March 18, 2024 for all three positions.

Action Read By: Mr. Rasor; Motion Made By: Mrs. Stonehocker; 2nd: Mrs. Loyd

**On the poll of the Board, Mr. Hannum recused himself, the motion carried.**

1. **Approval for Transfer of STAR funds:** Ms. McPherson requested the move of funds from the Star account to: $115.43 to 8th Grade and $400.00 to Sports. Total of $515.43 transferring out, leaving $565.97 in the STAR Fund.

Action Read By: Mr. Rasor; Motion Made By: Mr. Hannum; 2nd: Mrs. Loyd

**On the poll of the Board, the motion carried unanimously.**

1. **Approval for “Extracurricular Fuel” sub-line in Student Activities Account:** Ms. McPherson requested to add a sub-line for Extracurricular Fuel in order to separate the Sports Fund expenses from the Fuel expenses. No startup funds were provided for this.

Action Read By: Mr. Rasor; Motion Made By: Mrs. Stonehocker; 2nd: Mr. Hannum

**On the poll of the Board, the motion carried unanimously.**

1. **Clerk/Business Manager Performance Review:** - *Moved to a Closed Session in Accordance with Section 2-3-203, MCA.*

Mr. Rasor paused the regular board meeting at 8:50 pm to enter closed session. Mr. Rasor reopened the meeting at 9:35 pm.

**XI. Next Meeting Agenda Items**

1. Staff Contracts
2. Coop Representative for TCS
3. Mosher Transportation
4. Library
5. Facilities Use Agreement
6. Job Descriptions
7. Summer Work Planning Meeting

**XII. Adjournmen**t – Meeting was adjourned to closed session at 9:35 pm

Next Regular Meeting: May 15, 2024

Respectfully submitted,

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Robert Johnson, District Clerk-In-Training Date

Approved on \_\_\_\_\_\_\_\_\_\_\_\_, 2024.

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D. Scott Rasor, Board Chair Date